



St. John's CE Primary School

Mill Lane, Wetley Rocks, Stoke-on-Trent, Staffordshire, ST9 0BN

Telephone: 01782 550309

www.st-johns-wetleyrocks.staffs.sch.uk

Email: headteacher@st-johns-wetleyrocks.staffs.sch.uk

office@st-johns-wetleyrocks.staffs.sch.uk

Head Teacher: Sarah Stone



February 2024

Attendance

Attendance is the essential foundation to positive outcomes for all pupils and should therefore be seen as everyone's responsibility

Dear Parents,

We are writing to inform you that we are currently working in full partnership with Staffordshire County Council's Education Welfare Service to help maintain regular school attendance of our students.

This will mean that an Education Welfare Officer from the Local Authority will be regularly visiting our school and reviewing individual student attendance. Our school will also be communicating any significant attendance concern on a regular basis to ensure that that we can support your child to receive a suitable education.

Following guidance from the Local Authority (Staffordshire County Council), it is our school's expectation that all pupils have an attendance percentage of above 96%.

If your child's attendance falls below 92% you may receive a phone call/letter explaining that your child is at risk of 'persistent absence' (attendance below 90% which is the equivalent of your child missing ½ day of school every 2 weeks), which can have a negative impact on your child's attainment.

If your child's attendance falls below 90%, you will receive a phone call/letter to explain that your child has entered the persistent absence category, and any further absence will only be authorised with medical/relevant evidence. Unauthorised absence can result in a referral to the Education Welfare Team at the Local Authority.

Under section 7 of the Education Act 1996, the parent(s) of every child of compulsory school age is responsible for making sure that they receive a suitable education. The definition of a parent (or parents) is the adult (or adults) who have (has) a significant input to a child's life and who is known to have responsibility for that child. The Local Authority has the responsibility for pursuing statutory action against parents for failing to ensure their child receives a suitable education.

As a school we expect the following from our pupils & parents in terms of attendance;

"SHINE like the star you are."





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- pupils are expected to be in school on time (nursery by 9am, EYFS and KS1 by 8.50am and KS2 by 9am)
- if your child is ill, please leave a message on the answer machine including name, class and nature of the illness
- any leave requests during term time need to be submitted prior to the absence using an absence request form available from the office
- if your child has a medical appointment, please provide proof (appointment card / text evidence, prescribed medication etc.)

As a school we are committed to supporting our families. We want to work with you to explore what we can offer and resolve any issues that may impact on your child's right to receive a suitable education. If you are concerned that there is something that is preventing your child from attending school regularly or they are experiencing any difficulties, please do not hesitate to contact us.

It is our hope that by working closely with Staffordshire County Council's Education Welfare Service, we can ensure that all our students are able to reach their full potential through regular school attendance.

Sarah Stone

Head Teacher

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